

Use this task to submit or withdraw your consent to receive an electronic W-2 or W-2C form.

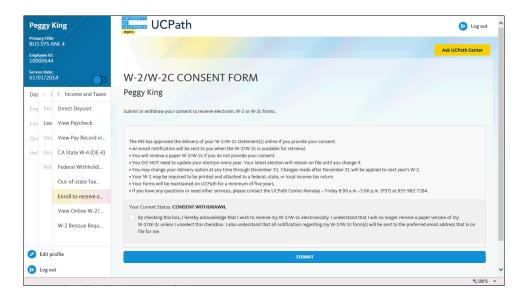
Dashboard Navigation:

Income and Taxes > Enroll to receive online W-2

Menu Navigation:

Employee Actions > Income and Taxes > Enroll to receive online W-2

Note: This example uses sample images as seen on a computer. Sample images appear differently on a tablet or smartphone, but the steps remain the same.



Step	Action
1.	The current status of your consent appears on the page.
	To receive your W-2/W-2C electronically, click the Consent option.
2.	Click the Submit button.





Step	Action
3.	A confirmation message appears.
	Click the OK button.



Step	Action	
4.	Your current status appears on the page.	
	When your current status is Consent Received , you can withdraw your consent to receive your W-2/W-2C electronically by checking the consent check box.	



Step	Action
5.	Use have submitted or withdrawn your consent to receive an electronic W-2 or W-2C form. End of Procedure.